

How to Register Your Team for the Ohio Region 12 Destination Imagination Tournament

PART 1

1. Go to www.centervillededi.com/region-12-registration. **DO NOT USE THE REGISTRATION FORMS ON THE REGION 12 WEBSITE!**
2. Complete and submit all 4 required forms online. The information needed to complete the forms is listed at www.centervillededi.com/region-12-registration
 - a. Team Registration Form
 - b. Appraiser Form
 - c. Tournament Helper Form
 - d. Schedule Conflict Form
3. Once all information is submitted and deemed complete, you will receive a confirmation via email from the Region 12 registrar. If you do not receive a confirmation, please contact registration@ohdi12.org.
4. **YOU DO NOT NEED TO PAY THE \$40 REGISTRATION FEE.** If all the above steps are completed by **NOVEMBER 28**, the Centerville Parent Support Group will pay your registration fee of \$40. If the above steps are **NOT** complete by **NOVEMBER 28**, you/your team will be responsible for the extra and/or late fee imposed by the Region 12 governing board.

PART 2

5. In your confirmation email you receive from Region 12, you will also receive a SINCLAIR WAIVER FORM(s) customized with your team's info. You will need to print the SINCLAIR WAIVER FORM(s) and have each parent sign it. Alternatively, there is a generic form that you can download, print, and fill out that is located at www.centervillededi.com/region-12-registration.
6. Return the completed and signed SINCLAIR WAIVER FORM(s) to your Building Coordinator no later than **NOVEMBER 28**.