

**CENTERVILLE DESTINATION IMAGINATION PARENT SUPPORT GROUP
CLUB BYLAWS**

Article I: NAME

The name of this organization is the Centerville Destination Imagination Parent Support Group, also known as PSG.

Article II: MISSION STATEMENT

The common purpose of the PSG is to provide support to the Destination Imagination program sponsored by Centerville City Schools. The PSG will work to the best of its ability throughout the year to ensure the well-being of children, teams, and Team Managers by providing the training, guidance, and financial means to ensure a successful Destination Imagination season year to year.

Article III: GEOGRAPHIC AREA and AFFINITY

The proposed geographic area or affinity of the PSG shall be with Centerville City Schools participating in the Destination Imagination program under the Region 12 Destination Imagination charter sponsored by the state of Ohio Destination Imagination affiliate.

Article IV: MEMBERSHIP

Parents and/or relatives of participants, Destination Imagination alumni, and friends of Centerville Destination Imagination shall be eligible for membership. Membership in good standing requires participation in monthly meetings.

Article V: DUES

Dues are not required to be a member of the Centerville Destination Imagination Parent Support Group. No dues are collected.

Article VI: MEETINGS

Meetings will be held once a month according to the schedule set forth by the Officers of the PSG. Meetings will be advertised to the general public, the Officers of the PSG, the Board of the PSG, Committee Chairs, and committee members.



Article VII: OFFICERS OF THE PSG

SECTION 1 – Officers

The Officers of the PSG shall include but not be limited to: President(s), District Coordinator(s), Secretary(s), and Treasurer(s). The Officers, as may be deemed necessary, can identify and elect other Officers.

SECTION 2 – Duties

The duties of the Officers shall be to direct the operation and activities of the PSG in accordance with the PSG mission statement and by-laws. The duties of the Officers shall be those duties and powers usually incident to their respective offices. Officers are expected to attend all Board meetings. If attendance is not possible, the Officer must notify the President.

SECTION 3 – Qualifications

All Officers must be members in good standing at the time of their election and at all times during their tenure.

SECTION 4 – Election of Officers

The Officers shall be elected at the first meeting of the new Destination Imagination program year by a majority vote of the members present and voting. The newly elected Officer's term shall commence upon the first meeting of the new Destination Imagination program year. The term for newly elected Officers shall be one year and will conclude upon the last meeting of the Destination Imagination program year. There are no limitations to how many terms may be served.

Article VIII: BOARD OF THE PSG

SECTION 1 – Board Members

The Board Members of the PSG shall include the Officers of the PSG and Committee Chairs which will include but not be limited to: T-Shirt Coordinator, Pin Coordinator, Spirit Wear Coordinator, Database Coordinator, Webmaster, Outreach Coordinator, Picture Day Coordinator, Dress Rehearsal Coordinator, Dissert Banquet Coordinator, Hotel Coordinator, and Fundraising Coordinator. The Officers, as may be deemed necessary, can identify and elect other Board Members.

SECTION 2 – Duties

The duties of the Board Members shall be to direct the operation and activities of the PSG in accordance with the PSG mission statement and by-laws. The duties of the Board Members shall be those duties and powers usually incident to their respective offices and committee duties. Board Members are expected to attend all Board meetings. If attendance is not possible, the Board Member must notify the President.



SECTION 3 – Qualifications

All Board Members must be members in good standing at the time of their election and at all times during their tenure.

SECTION 4 – Election of Board Members

The Board Members shall be elected at the first meeting of the new Destination Imagination program year by a majority vote of the members present and voting. The newly elected Board Member's terms shall commence upon the first meeting of the new Destination Imagination program year. The term for newly elected Board Members shall be one year and will conclude upon the last meeting of the Destination Imagination program year. There are no limitations to how many terms may be served.

Article IX: COMMITTEES

The Board Members may appoint committees and committee members that include PSG members in good standing. Committees may include, but not be limited to: T-Shirts, Pins, Spirit Wear, Outreach, Picture Day, Dress Rehearsal, Dissert Banquet, Hotels, and Fundraising Events. Committee members may make recommendations and proposals to the Board Members and call for a vote. However, Committee members do not receive an actual vote on PSG matters.

Article X: VOTING

SECTION 1 – Definition

From time to time, recommendations and proposals shall be put forth to the PSG which will require a vote in order to move forward and be accepted into the day to day activities of the PSG. Board Members and committee members only may propose and call for a vote at any time during the course of a PSG meeting.

SECTION 2 – Qualifications

Only Board Members present may vote and shall receive one vote per person present. From time to time, an email vote may be necessary in which case all Board Members will be included in the vote and will be expected to "reply all" in a timely manner. Only Board Members in good standing may vote. Only Officers may vote to remove any Officer or Board Member.

SECTION 3 – Quorum

A quorum consisting of a minimum of three Officers and two Board Members will make a vote official.



SECTION 4 – Successful Vote

A majority “yes” vote (50% +1) will be necessary from the voting quorum to move the recommendation or proposal forward and create a successful vote.

SECTION 5 – Conflict of Interests

When a conflict of interest arises, affected Board Members should recuse themselves from a given vote. This may arise during financial allocation, t-shirt contests, pin contests, and other situations directly affecting Officers or Board Members.

Article XI: ASSETS

SECTION 1 – Registration Fees

Board Members will determine the registration fee amount to be collected from all Destination Imagination participants for the current season at or before the first PSG meeting of the Destination Imagination program year. A quorum and majority vote will be necessary to propose and set the registration fee. The registration fee shall be voted on at or before the first PSG meeting of each subsequent year to accommodate increasing or decreasing costs, carryover funds, and changes in fees. All Destination Imagination participants shall be required to pay the registration fee in a timely manner, as set forth by the District Coordinator(s). In the event a Destination Imagination participant is unable to pay the registration fee, a hardship grant may be provided by the PSG upon receipt of a financial hardship application. Hardship grants, by definition, will be for the dollar amount of the registration fee minus the McDonald’s coupon fundraiser (\$50). Destination Imagination participants receiving a hardship grant will still be required to pay the \$50 fee for the McDonald’s coupon fundraiser. Board Members shall vote at the first PSG meeting of the Destination Imagination program year on the number and/or dollar amount of hardship grants that may be provided each year. This decision shall be based upon the annual budget provided by the Treasurer. Based upon the number of hardship grants available, applicants on the Centerville City Schools free lunch program shall be automatically qualified for hardship grants and will receive hardship grants first. Other hardships situations may also qualify on a case by case basis. These shall include, but not be limited to, special circumstances such as loss of job, natural disaster, deployment, etc. In the event the PSG receives more applications for hardship grants than there are funds available, a random lottery will be held to determine who will receive a hardship grant.



SECTION 2 – Fundraising

The PSG will work throughout the year to raise and solicit funds from various events and fundraisers with the sole purpose to support Destination Imagination teams in Centerville. Such support shall include, but not be limited to, Region 12 team registration, Centerville City Schools pay-to-participate fee, t-shirts, pins, team pictures, Dissert Banquet, Dress Rehearsal, administrative costs, hardship grants, and State and Global Tournament support. All proceeds raised by the PSG shall be allocated to said PSG events and interests. The Fundraising Coordinator and committee members shall promote Centerville Destination Imagination as an educational program and all funds raised shall be used solely for the purpose of Centerville Destination Imagination teams. The Fundraising Coordinator shall be permitted to use the Centerville Destination Imagination PSG bank account to deposit funds and shall work with the Treasurer in such matters. In the event the Fundraising Coordinator needs use of a 501(C)(3) tax identification number, the Centerville Education Foundation has granted the PSG use of their 501(C)(3) number for fundraising purposes only. Any costs incurred from the Centerville Education Foundation for use of their 501(C)(3) number shall be deducted from the fundraising proceeds related to said costs. The Fundraising Coordinator will need to work with the District Coordinator(s) and Treasurer whenever use of the Centerville Education Foundation 501(C)(3) tax identification number is required.

XII: DISTRIBUTION OF ASSETS

SECTION 1 – Destination Imagination Team Member Support

With funds collected via team registration fees, the PSG will provide direct support to teams and team members by providing the following included items: Region 12 registration fee (one per team), Centerville City Schools pay-to-participate fee (one per participant), t-shirts (one per participant and one per Team Manager), team picture (one per participant and one per Team Manager), Dissert Banquet supplies (drinks, paper goods, supplies as deemed necessary), Dress Rehearsal supplies (as deemed necessary), administrative costs (District Coordinator supplies, Secretary supplies, printing fees for McDonald's coupons, and others as deemed necessary), hardship grants (as budgeted by the PSG), and other fees as become necessary.



SECTION 2 – Destination Imagination Team Support for State Tournament

With funds collected via team registration fees and fundraising efforts, the PSG will provide direct support to teams advancing to the Ohio State Tournament by providing the following items: bus/transportation to Ohio State Tournament if farther than a 50 mile radius, bus driver hotel fees if farther than a 50 mile radius and bus is provided, donation to qualifying Destination team members and Team Managers in an amount decided by a quorum and majority vote based on the financial recommendation from the Treasurer. The Treasurer shall base his/her recommendation with upcoming Global Finals support consideration.

SECTION 3 – Destination Imagination Team Support for Global Tournament

With funds collected via team registration fees and fundraising efforts, the PSG will provide direct support to qualifying teams advancing to the Global Tournament by providing financial donations as deemed available by a quorum and majority vote based on the financial recommendation from the Treasurer. By definition, a qualifying team advancing to the Global Tournament will be any Centerville Destination Imagination team that has met the qualification criteria set forth by Ohio Destination Imagination. Ohio Destination Imagination will declare at the beginning of the Ohio State Tournament which place(s) teams will qualify for the Global Tournament. The PSG will only provide funds for such teams. Wild cards, at-large teams, and teams receiving an invitation to Global Finals due to a higher placed team forfeiting their position will NOT qualify for PSG financial donations, but will be supported by the PSG and District Coordinator(s) in other ways if they decide to attend and will still be expected to follow Centerville City Schools Going to Global guidelines and requirements. Funds for qualifying teams will be deemed available by the Treasurer based on the remaining balance, after all other costs are paid and accounted for, in the PSG bank account minus a mandatory \$5,000 holdover amount for the following year. Consideration for financial donations shall be allocated in the following order and shall cease once allotted funds have run out: 1) full and total support for qualifying Team Managers based on an amount proposed and accepted by a quorum and majority vote, 2) donations for Destination Imagination team members based on an amount proposed and accepted by a quorum and majority vote, 3) transportation costs, including charter bus, if necessary and not paid for by Centerville City Schools, and 4) donations for District Coordinator(s) based on an amount proposed and accepted by a quorum and majority vote and District Coordinator(s) have not qualified to attend as a Team Manager.

SECTION 4 – Dissolution of the PSG

In the event that the PSG shall cease active operation, all assets of the PSG shall be given to Centerville City Schools to allocate as deemed necessary by Centerville City Schools.



Article XIII: FISCAL YEAR

The fiscal year of the PSG shall begin on August 1. The Treasurer, or other designated Board member(s), shall prepare a proposed budget for review and approval by the Board.

Article XIV: AMENDMENTS

The by-laws may be adopted, repealed or amended, in whole or in part, at any time, by the affirmative, majority vote of the Board Members of the PSG at the Board meeting after the announcement of such amendment is made at the previous Board meeting.

WHEREAS, the Centerville Destination Imagination Parent Support Group is organized for the purpose of advancing the interests of the Destination Imagination program, its participants and Team Managers, and various constituencies, and

WHEREAS, the quality and procedures with which the Centerville Destination Imagination Parent Support Group is operated reflects upon Centerville City Schools, Region 12, Ohio Destination Imagination, its alumni, and constituencies, and

NOW, THEREFORE, the Officers of the Centerville Destination Imagination Parent Support Group of Centerville, Ohio hereby endorses, adopts and agrees to be fully bound by, and accepts the benefits of the Centerville Destination Imagination Parent Support Group.

Adopted this ____ day of _____, by the Officers of the PSG,

By: _____
President

By: _____
President

By: _____
District Coordinator

By: _____
District Coordinator

By: _____
Secretary

By: _____
Treasurer

