

PARENT SUPPORT GROUP MEETING CENTERVILLE DESTINATION IMAGINATION

Meeting Date: October 13, 2021

Meeting Location: Woodbourne Library

Meeting Time: 7:00 – 8:30 pm

Meeting Attendees:

Meghan Birt	Michelle & Harry Oxider	Anita Pennington	Doug	Asfeeya Khan

PSG PRESIDENT REPORT: Jose Torres

Need volunteers for ALL Board positions and Committee Chairs. Call for volunteers for open positions:

- VICE PRESIDENT - **VACANT**
- PSG TREASURER – Anita Pennington / Asfeeya Khan
- Fundraising: Anita Pennington
- Publicity: **VACANT**
- District Shirts: Meghan Birt
- Picture Day: **VACANT**
- IC Practice Day/s (can be split EL – ML/SL): **VACANT**
- Dress Rehearsal: Anita Pennington

DISTRICT COORDINATOR/S REPORT: Michelle & Harry Oxider

- District News:
 - Teams have officially been formed
 - **28 total**
 - **41 TMs**
 - **20 brand new to the program!**
 - **Starter kits have been made available to the TMs**
 - **Included handouts for the spirit wear sale, fundraisers, etc**
 - **Leftover IC materials**
 - **Leftover Gorilla Glue materials**
 - **Team Counts:**
 - **Rising Stars 8**
 - **Elementary 10**
 - **Special Needs/Middle School 1**
 - **Middle Schools 5**
 - **High School 4**
 - **Zoom Licenses – Need 6**
 - **TM mtg was last week (10/6)**
 - **TM training @ Sinclair 11/6**
 - **Official 2021 -2022 CDI Theme = “Oh, the Boxes You Will Glue!”**
 - **Start spreading the word about the TShirt and Pin design contest!**
- Region 12 News:
 - **TM Training: Saturday, November 6th at Sinclair (morning)**
 - **Region 12 Tournament: Saturday, March 12th at Sinclair**
- State News:
 - **Reminder: State Tournament will be APRIL 2, 2022**

- Setup is Friday, April 1
 - Everything is finalized
 - We have the whole campus
- Dee & Warren Gordon have volunteered to head the State committee
 - Interested committee members?
 - First meeting date / location:
 - October 26th 7p East Commons @ CHS
 - East unit is on the RIGHT side as you are looking at the front of the school
 - Once we have some members, will need to establish meeting cadence
- DI HQ News
 - Global Finals are in Kansas City, MO on Saturday, May 21, 2022 – Tuesday, May 24, 2022.
 - Note change of traditional start/end days
 - MAY 21ST IS CHS GRADUATION
 - Jose to find out when opening ceremonies are

SECRETARY REPORT: Meghan Birt

- Next meeting will be Wednesday, November 10th, 7:00 pm at Woodbourne Library in Community Room
 - Plan to be there until 8:45p (Library closes promptly at 9p)
 - Tshirt and pin design voting will take place this night
- Woodbourne is booked through January
 - December 8th, Community Room, 7-8:30p
 - January 12th, Community Room, 7-8:30p
- February and March meetings will take place at CHS to better prepare for State
 - Who do we need to contact to make this reservation?
 - Look under TM Hub for CHS Building Use Form (BUF)
 - CHS deals w/ their own building requests

TREASURER REPORT: Asfeeya & Anita

- We are trying to be frugal given the current state of the economy
- No expenses incurred to go to state this year, since state is being held here
- Accounts have been changed over to Asfeeya and Anita with our bank
 - Need to close out PNC acct (Need Warren and Kevin to do this)
 - Do we want to keep the PNC acct open for State expenses
 - No – Keep everything in one place
 - Waiting for last corporate sponsor to pay us (deadline is 12/1/21)
- Had five families that needed to take advantage of the scholarship fund
- Submitted request to Central Office for six Zoom licenses (\$5/licenses, \$30 total)
- Need to start having paper trails of documents
 - Michelle to put digital files in TM Hub
- Michelle provided Jose w/ invoices for the Gordons gift to sign off on
 - Michelle will have Kevin write a check for this out of the PNC account

COMMITTEE REPORTS:

Website: Dee Gordon, Michelle Oxrider

- Let them know if you see anything that needs updated
- TM mtg gave us lots of opportunities to fix the site

Alumni Ambassador/s: Preeti Balachandran, Rebecca Gruenberg, Lindsey Halasz

- Goal is to create a CDI Alumni directory to create a volunteer pool for PSG and a personal/professional networking tool for alumni
- Please forward them any alumni information/contacts you have
- Have heard back from 2 TM alums from initial mass message
- Will be trying past parents next
- Is there a Centerville alumni Facebook page?
- Suggest putting something in the district newsletter

Spirit Wear: Meghan Birt

- Save the Date: November 2-16
- Catalog link will be available for publication & digital distribution by end of month

Fundraising: Anita Pennington

- Little Caesars kits – Currently going
 - Sale runs for 4 weeks
 - PSG gets \$6 for each kit
 - Michelle has been promoting on CDI Facebook
 - With parent teacher conferences coming up, could we ask to provide flyers as a last minute push? – MEB
 - We'd have to pay for the copies and the cost benefit may not be worth it
 - Individual schools may put it on their Facebook pages
 - Last week of October, going to try to put it in listservs
- William Jarvis, owner Laser Quest?
 - Reached out to Michelle and Harry this week to ask if we wanted to do another fundraiser there the Wednesday before Thanksgiving (11/24)
- Michelle will work with Anita

Shirt Sponsorships / Contests: Michelle Oxrider

- Originally, plan was to have voting at next PSG, with designs due on 11/5
 - A lot of our teams haven't met yet
 - Would like to push back voting a month
 - Deadline 12/5
 - Voting at PSG on 12/8
 - Jose and Laura to look into whether this would be an issue bc of supply shortages
 - When is the absolute deadline to get them turned around in time?
 - Will try to get an answer by mid-next week

District Shirts: Meghan Birt

- Sold fourteen extra shirts through registrations (\$15/each)
- TMs will need to pick up a physical flyer to distribute to their team parents
- Michelle is going to put an order form up on the website for last-minute orders
 - Emphasize CHS hosting State

District Pins: Jose & Laura Torres

- Originally, plan was to have voting at next PSG, with designs due on 11/5

- A lot of our teams haven't met yet
- Would like to push back voting a month
 - Deadline 12/5
 - Voting at PSG on 12/8
 - Jose and Laura to investigate whether this would be an issue bc of supply shortages
 - When is the absolute deadline to get them turned around in time?
 - Will try to get an answer by mid-next week
- Like to have these by February so we can show the set at Picture Day
- Jose and Laura could investigate other pin companies that are American-based to see if this would cut down the manufacturing time
 - Patriotic Pin Company

Publicity: *CHAIR NEEDED*

- If you have any connections with local media sources, please let Michelle, Harry, or Jose know

Picture Day: *CHAIR NEEDED*

- Looking at Saturday, January 29th, or February 5, 2022, from 8a/9a to noon
- Will need to look back at what we paid previous photographer to determine what we're offering a new photographer
- We just pay for the materials, not her time
- Jose to ask his daughter if she could
- Another option is the CHS Photography students
 - Can offer volunteer hours (plus tips)
 - Four hours for event, then 4+ for processing
 - Jose will work with Deb on who to contact for this group
- Once we know who our photographer is, we need to go to Tower Heights
 - Can't book space until we have a photographer
 - Can be anywhere that has a stage with the curtains
- Estimate 15 minutes/team

IC Practice Day/s (can be split EL – ML/SL): Asfeeya Khan

- Typically, ML/SL done in conjunction with Picture Day
- Would like to try to have all teams in one day
- Special Needs team doesn't do ICs
- Is providing pizza something we want to do?
 - 200+ people unmasked and eating in a small area
- Not mandatory – We ask TMs to RSVP
- Estimate roughly 20 minutes/station
- Have morning session and afternoon session to avoid needing to feed people
- Could host at the high school to have ample room for people to eat
 - Try to book one commons area at the high school
 - Meghan to ask for the commons for IC/Picture Day
 - Target date 2/5/22, would prefer South Commons

Dress Rehearsal: Anita Pennington

- Sunday, March 6th - time TBD (Possibly start 9:30/10)
- Dee and Warren will assist, but still need volunteers to help work

- Try to get Magsig
- Ask the senior teams to help set up
 - Offer service hours

Dissert Banquet: Deb Nelson

- **Confirmed** - March 17, 2022 at Tower Heights

State Affiliate Tournament (@CHS): Dee & Warren Gordon, Doug Proehl

- **First mtg 10/26**
- **Anyone who can come, please do**

NEW ITEMS:

- Are we non-profit?
 - Our affiliate is, and DI Inc is
 - CDI is *not*
- Harry has been trying to find structure testers
 - If you know of any, let Harry know
 - Especially important bc of this year's Engineering challenge
 - Once we figure out how many we need, can figure out costs to build any addt'l ones

30-60-90

30 Days 11/06 – Region 12 Team Manager Training
 11/10 – PSG Meeting (*Pin & Shirt Design Voting*)

60 Days 12/08 – PSG Meeting
 12/17 – Region 12 Registrations due

90 Days January TBD – CDI Team Manager mtg # 2
 January/February TBD – Picture Day **Shooting for 2/5**

QUESTIONS / CLOSING

- TM information is on the website
 - **Meeting minutes are available under the PSG portion of the site**
- Remember to let Jose or Meghan know if you want a spot on the PSG Board! Vacant positions are highlighted at the top of the agenda notes
- **Remind your TMs to keep ALL receipts bc we will have to scan in everything for expense tracking**